

Sign up for ACH commissions

Automated Clearing House (ACH) is an easy and efficient way to receive commission payments. We recommend agents sign up for ACH commissions to alleviate the issues associated with manual handling during this time. Direct deposit will be transferred to your bank within 2-5 business days. Start by **downloading the form.**

This form is to be used for new direct deposit set up and any revisions to existing direct deposit of producer or corporate commission earnings. If you would like personal commissions earnings paid to a corporation, the entity must be properly licensed and ACH transfers must be deposited into a bank account registered under the corresponding taxpayer identification number (TIN).

To make it easier to receive your commissions, there is no threshold for ACH payment. However, if direct deposit is not elected and you continue to be paid by check, the minimum mailed check amount is \$250. Statements will be e-mailed 1-2 days following the payment cycle.

Complete all applicable sections, include a voided check, and submit the completed form via:

Fax: 205.776.1184
Email: commissions@highland.com
Mail: Highland Capital Brokerage
Attn: ACH Initiation
3535 Grandview Parkway, Suite 600
Birmingham, AL 35243



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