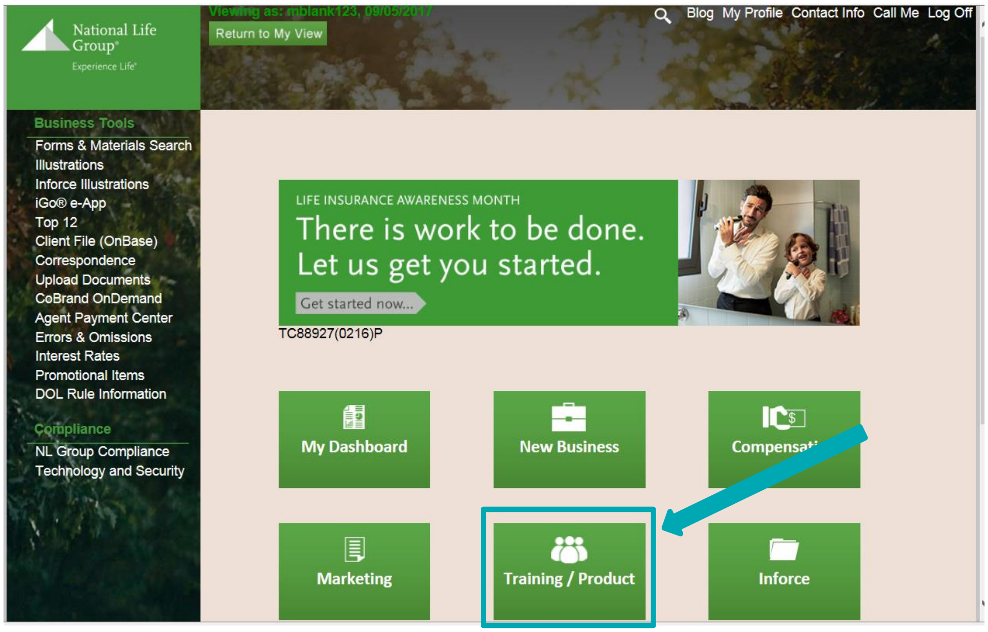
Agent Annuity Product Training — Web Access

Description

Annuity Product Training is available through the National Life Group Agent Portal. To access the training, agents follow these steps:

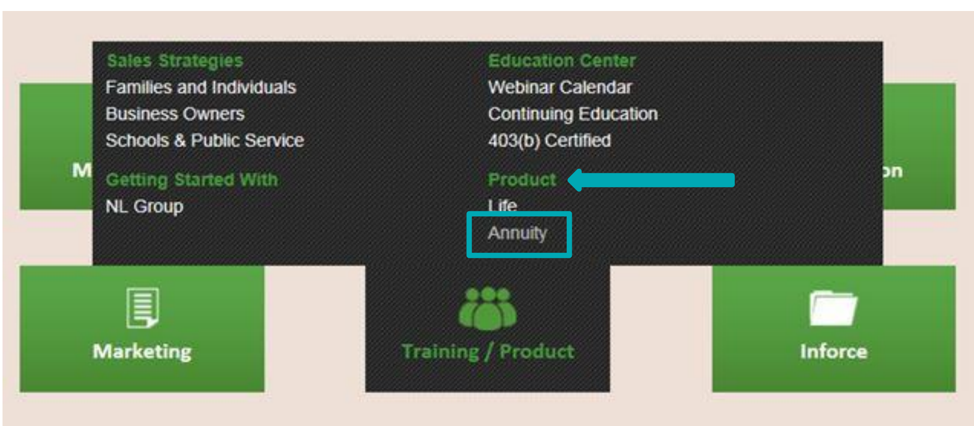
Procedures

1. From the Agent Portal landing page, hover over the Training/Product block.



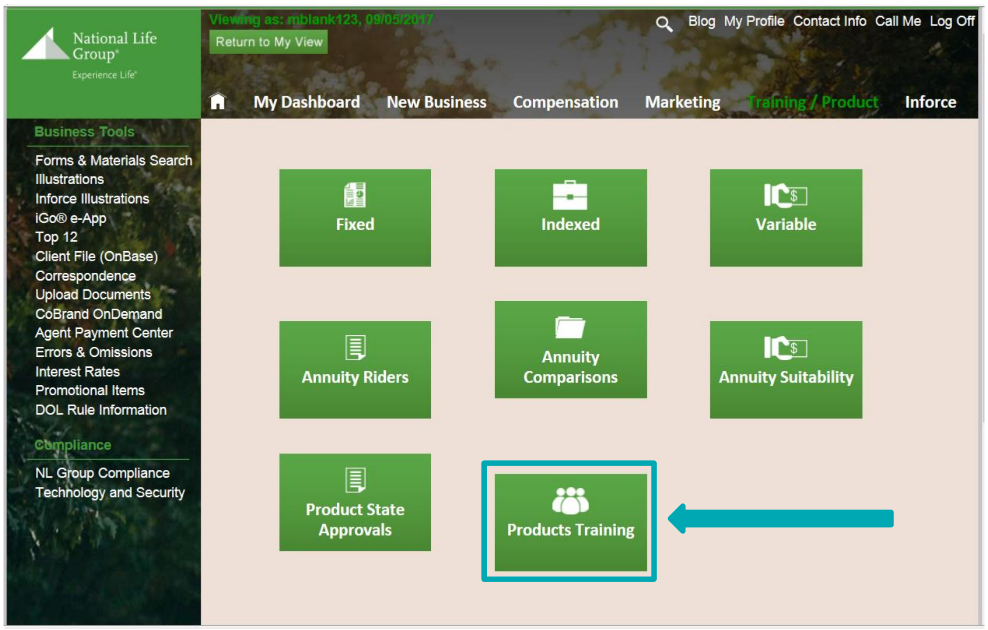
Result: The Training/Product menu loads.

2. Click Annuity under the Product menu.



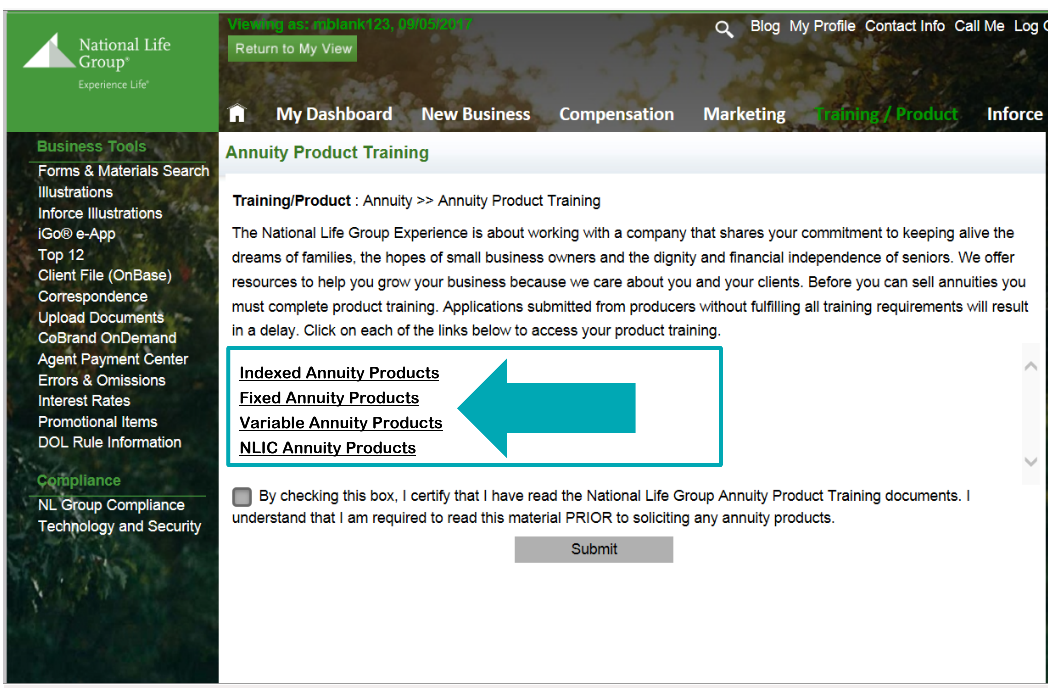
Result: The Annuity product page loads.

2. Click the Products Training block.



Result: The Annuity Product Training page loads, listing 4 links for training documents.

3. Click each of the 4 links with an Annuity Product Type title.



Result: Thumbnails of PDF training documents display under each clicked link.

4. Click each training document thumbnail.

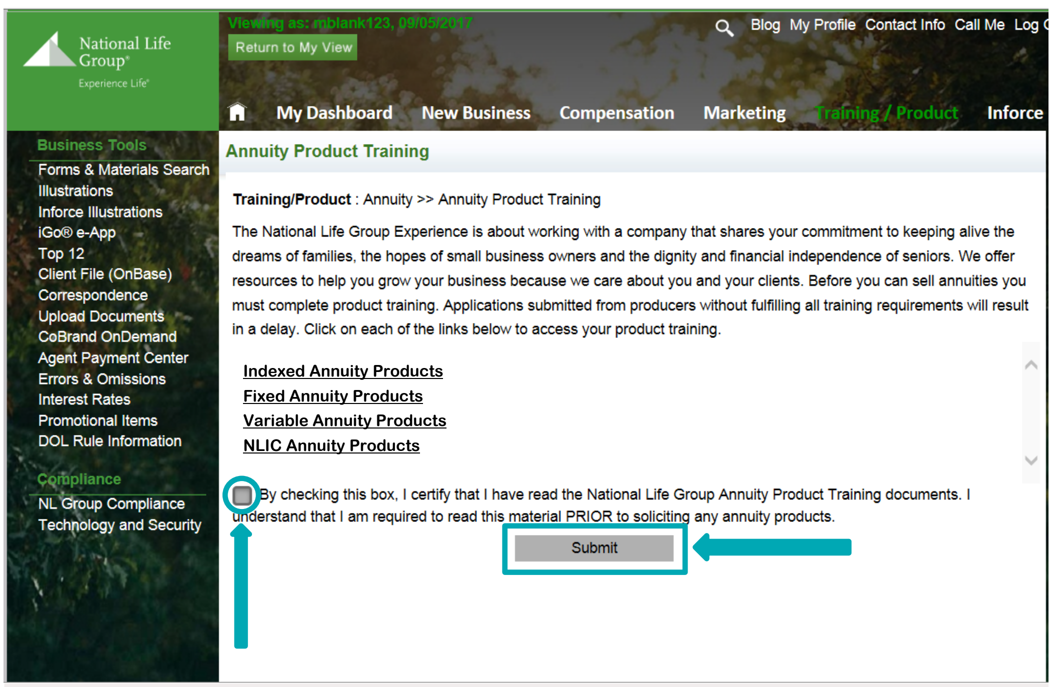
Result: PDF training documents launch in a New Tab in the open browser.

5. Read each training document.

> ***NOTE:*** There are no directions on this page instructing agents to read all 4 documents, but agents will attest that they have done so. When communicating with agents, emphasize that this is the requirement and point out that it's what they attest to in the next step. (However, there is nothing stopping them from reading just one or some of the documents.)

6. Upon completion of reading the training documents, click the "I Certify" checkbox.

7. Click the Submit button.



8. Validate that a "successful" message displays on the screen.